



MT. AIRY
LEARNING TREE
NEIGHBORS TEACHING NEIGHBORS

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Mt. Airy Learning Tree Board Structure, Function and Responsibilities

Structure

Mt. Airy Learning Tree (MALT) is a program of the Mt. Airy Community Services Corporation (MACSC). MACSC is a charitable organization under Section 501(c)(3) of the Internal Revenue Code.

Subject to the ultimate authority of the Board of Directors of MACSC, Mt. Airy Learning Tree is directed by a self-selecting Board of Governors (Board). In selecting new Board members, the existing Board strives to achieve a diversity which reflects the Northwest Philadelphia community. They also seek individuals who have been actively involved with the Mt. Airy Learning Tree and who bring skills and experience needed by the Board. Board members serve for one- or two-year terms and may be reelected.

Function

The Board of Governors of the Mt. Airy Learning Tree, so named in its Bylaws, establishes policies and procedures, hires the Executive Director, and meets regularly to advise the Director and oversee the operations of the organization.

To supplement the five standing committees established in the MALT Bylaws (Executive, Financial, Board Development, Human Resources, Event), the Board creates ad hoc committees to support and address organization's needs. The Board of Governors determines the tenure of ad hoc committees, approves their assignments and tasks, receives their reports, and oversees their efforts.

Because diversity is such an important part of the Mt. Airy Learning Tree mission, it is imperative that the Board of Governors strive to achieve diversity in all its activities.

Board Member Responsibilities

Members of the MALT Board of Governors will -

- Attend $\frac{3}{4}$ of the Board meetings
(normally 8 meetings per year – must attend 6 meetings annually)
- Participate actively on at least one committee
- Assist with fundraising or special events (1-2 per year)
(for example, Mt. Airy Day, Garden Tour, fundraising mailings)
- Take or teach at least one class every two years
- Make a meaningful annual financial contribution, according to their means
- Publicize and promote MALT by word of mouth and other available means during their other activities.
- Support MALT in whatever additional ways they are able.